

**HOLY TAXIARHAI and ST. HARALAMBOS GREEK ORTHODOX CHURCH
PARISH COUNCIL MINUTES FOR MAY 13, 2020**

Commencement of Meeting: Began with Fr Dean leading prayer at 7:32 pm, via Zoom.

Attendance: C Agalliu, T Bournias, W Bozikis, P Giannopoulos, G Giolas, K Ioannou, T Kanelos, T Karabatsos, E Kiriazopoulos, L Konstantellos, A Koutsikos, R Kozlowski, D Loomos, N Megremis, M Pontikes, A Rizos, T Sikoral, T Zavos

Absent: N Andrews, A Demeros, N Gianaris

Minutes:

Motion: To approve March 24, 2020 parish council meeting minutes: E Kiriazopoulos/ 2nd K Ioannou **Vote: 14-0-3 Pass** **Motion:** To approve March 31st, 2020 Parish Council meeting minutes as corrected: T Sikoral/2nd T Zavos **Vote: 14-0-3 Pass** **Motion:** To approve the April 7, 2020 Parish Council minutes as corrected T Karabatsos / A Rizos **Vote: 16-0-1 Pass** **Motion:** To Table the April 22, 2020 Parish Council minutes A Koutsikos / 2nd G Giolas **Vote: Pass 17-0-0 Unanimously**

Financial Report: Led by T Sikoral. Review of financial statement from March 31, 2020. Discussion had advised that Payroll Protection Program (PPP) assistance in the amount of \$144,800 will cover payroll for 8 weeks (April 21, 2020 to June 14, 2020).

Motion: To accept the March 31, 2020 Financial Statement. A Koutsikos / 2nd E Kiriazopoulos **Vote 15-0-2 Pass** Review of financials of April 30, 2020. Only item that needs to be corrected is automobile car payments. There was a renaming of the accounts, \$458,000 which is the Reserves account, \$1.2 million was added to the Phase III account, and \$75,000 was in the Iconography account. The Reserves account will be adjusted to reflect the \$25,000 that was donated to the Parish Relief fund, making it \$433,000 on April 17th.

Motion: To accept the April 2020 Financial Statement with modifications T Karabatsos / 2nd G Giolas **Vote 16-0-1 Pass**

Stewardship: Led by G Giolas. There are 389 steward families that pledged \$273,895 this year as of May 5, 2020 (average of \$704 per steward family). Last year there were 408 stewards that pledged \$267,970 (average of \$656 per steward family). New features have been added to the VANCO forms. There are two newly added donation line options created to allow parishioners to donate "In Memory of" and also the option to submit a "General Donation."

Agape Ministry: Led by T Kanelos. The ministry was created by a few members of the parish to assemble and donate groceries to those in need within the parish, and also, on a separate day, to the community of Niles. An online form is available on the church website, where parishioners may enter grocery items needed by Thursday to pick up on Tuesday between 11am-1pm in the back church parking lot. On Thursday, bags of mostly non-perishable grocery staples will be distributed to the Niles Community, also in the back lot. 100 bags have been prepared for

tomorrow. There was a brief discussion to have a donation button for online donation for the ministry. Discussion had to communicate with the Outreach Committee regarding the Agape Ministry. Meals on Wheels is making a delivery on Saturday of groceries.

Phase III: Led by P Giannopoulos. The construction crew is currently working on the roof on the south side of the building. There will be a description in the upcoming Visions newsletter. The Phase III Committee is discussing having a Live Stream Tour through the YouTube channel. They are waiting to discuss with G Papachristou to test the internet connection, either May 23 or 30th, Saturday or Sunday. July 1st we stop using the extra parking lot access, ours should be available by the end of June. Hope to be finished by the end of Summer or September, but there may be delays if vendors are not working due to Covid-19 safety.

Office Subcommittee: Led by T Zavos. The committee, consisting of G Giolas, A Koutsikos, R Kozlowski, L Konstantellos, and T Zavos, will review office workflow so that better practices may be established. G Giolas will be looking at providing remote access, and what opportunities will be able to be delegated to volunteers. R Kozlowski will be reviewing purchasing histories by looking over invoices from 2019 and 2020 and also to get a list of vendors to improve results. A Koutsikos and L Konstantellos will be drafting an employee handbook. L Konstantellos pointed out that the Archdiocese handbook can serve as a guide. There was an employee manual found from 6 to 7 years ago. T Zavos will be shadowing Sandy and Barbara to determine effectiveness and efficiencies of our processes. The goal will be to move towards managing the majority of processes electronically.

Food Festival Committee: Led by P Giannopoulos. Volunteers include R Kozlowski, P Giannopoulos, T Kanelos, N Megremis. There will be a Drive Through only with a simplified menu. There will be the usual dinner sides of rice, tomato, cucumber, and olives with chicken souvlakia, pork souvlakia, lamb chops, Gyro dinner option, and maybe also spanakopites and tiropites offered as separate sides. For dessert, loukoumades will be offered and also a plate of glyka or sweets. The raffle will either be a 50/50 or a \$10,000 cash prize. The goal is to minimize volunteers and look to use the drive-through as a feature for future food festivals. We first need permission from the Metropolis, which created its own Food Fest Committee consisting of members from a handful of parishes. St Haralambos should have access to the parking lot by the end of June.

For the Good of the Parish:

Covid Response: Led by R Kozlowski. There will be a committee consisting of the Parish Council President, the Priest, an Attorney, and a member of healthcare. Before the parish will be able to open, a 39 item checklist-questionnaire will need to be completed and signed off by the Metropolis, in addition to whatever directives provided by the governor or municipalities. The Priest and Parish Council President will sign off on a certificate that all items are met first. We will still need to social distance and wear a mask. In the next phase of reopening, only 10 people will be allowed to attend church services, which will include the priest, chanter,

assistants, and ushers. Ushers will have to keep people separate and will have to find a way to limit crowds. Cleaning crews will have to perform a deep cleaning. We can have a member of a cleaning company (principle of company) join a zoom call. There are different grades of cleaning. N Gianaris recommended a cleaning company that does deep Covid cleaning, documents its cleaning in steps, and does not use fogging cleaning methods. The company put together a proposal of charges after R Kozlowski met with the company today (charges would be under \$100 per square foot). We are still waiting for guidelines from the Metropolis regarding cleaning before and after services, and age of allowed parishioners. Once Illinois advances to another phase, we can start letting more people in. For Covid safety, it is yet to be determined what will be the frequency of cleaning, the documentation and logging of the various cleaning steps, and having one entrance and one exit. Suggestion of having parishioners attend the entire service, or arrive on time and not leave early.

Parking Lot Rental - We are not paying anymore, we didn't pay for June. We are paying on a month to month basis, and will inform Sandy not to make checks.

Priest's Remarks:

Two weeks from today is Apodosis of Pascha. The next day is Holy Ascension. Just because we are away does not take the meaning away.

Motion to Adjourn: E Kiriazopoulos / 2nd A Rizos **Vote: Pass, Unanimously**

Closing prayers led by Fr Dean at 9:35pm.

Respectfully Submitted by,
Krystal Ioannou, Recording Secretary